

## Eligible Educator School Supply Tax Credit Certification Form

Teachers (certified by the Ontario College of Teachers) and Designated Early Childhood Educators (who are members in good standing of the College of Early Childhood Educators) are eligible to claim a tax credit of up to \$1,000.00 for purchases of eligible teaching supplies in a taxation year.

Please list the supplies purchased in the area provided below. Please add additional pages if necessary.

NOTE: This form, plus the related **original** receipts, should be retained with your tax information for review by the Canada Revenue Agency (CRA).

**\* Once fully executed, a copy of this form will be retained at the school location.**

Eligible Expenses – Maximum \$1,000.00 per year	Amount
<b>Total Eligible Expenses (add additional sheets if required):</b>	<b>\$</b>

### CERTIFICATION:

#### Employee:

Name:		Social Insurance Number:	
School:		Claim Year:	
<p>I certify and attest that the supplies listed above were purchased by me and used in the school listed above to facilitate student learning in the claim year listed above. I confirm that I have not been reimbursed for any of the supplies listed.</p>			

Signature

Date

#### For the Board:

Name:		Position:	
<p>To the best of my knowledge, the supplies included in the claim above, were purchased by the named employee for the purpose of facilitating student learning, and were used in the classroom during the claim year listed. I confirm that the employee has not been reimbursed for any of the supplies listed.</p>			

Signature

Date

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<b>MAXIMUM TAX CREDIT</b>	15% of supplies purchased to a maximum of \$150.00
<b>IMPORTANT</b>	Claim supplies in the year in which they are purchased, NOT the year in which used in the classroom.

<b>ELIGIBLE SUPPLIES</b>	
Teaching supplies include consumable goods. Some examples are:	
	<ul style="list-style-type: none"> <li>Construction paper for activities, flashcards for activity centres;</li> <li>Items for science experiments, such as seeds, potting soil, vinegar, baking soda and stir sticks;</li> <li>Art supplies such as paper, glue and paint; and</li> <li>Various stationary items, such as pens, pencils, posters, and charts</li> </ul>
The only durable goods that qualify as teaching supplies are listed below:	
	<ul style="list-style-type: none"> <li>games and puzzles;</li> <li>books for the classroom;</li> <li>containers such as plastic boxes or banker boxes; and</li> <li>educational support software</li> </ul>

<b>INELIGIBLE SUPPLIES</b>	
	<ul style="list-style-type: none"> <li>Computers, tablets and rugs are <b>not</b> eligible expenses because they are durable goods (which can be used repeatedly or continuously for a relatively long time) that are <b>not</b> included in the above list of durable goods that qualify as teaching supplies.</li> </ul>